

Slide 1 - Slide 1

The screenshot shows the Skyward Educator Access Plus web application interface. The browser title is "Skyward Educator Access Plus - Windows Internet Explorer". The page header includes the Skyward logo, "EDUCATOR ACCESS™ plus" with an apple icon, and "STUDENT MANAGEMENT" with a person icon. A "Print this tutorial" button is in the top right. The user name "SEAN LEE" is displayed, along with links for "Login History", "My Print Queue", and "Exit". The main content area says "Welcome to Educator Access Plus". A left-hand navigation menu lists various options like "Teacher Access", "Student Services Access", "Advisor Access", and "Administrator Access". A yellow callout box is overlaid on the "My Gradebook" link, containing the following text:

Take Daily Attendance by Seating Chart

Click here to access My Gradebook.

What is Take Daily Attendance By Seating Chart?
This feature enables teachers to take attendance for their students through the gradebook by providing a visual representation of the class layout and making the appropriate selections for each student.

Why would you use Take Daily Attendance By Seating Chart?
This option would be used to enter attendance information for a class whenever a seating chart representation is preferred over the alternative "By Name" method.

At the bottom of the page, there is a "SKYWARD INTERNATIONAL CONFERENCE" logo and a status bar showing "Local intranet | Protected Mode: Off" and "100%".

Slide 2 - Slide 2

The screenshot shows the Skyward Educator Access Plus interface in a Windows Internet Explorer browser window. The page title is "Skyward School District" with the teacher's name "SEAN LEE". Navigation links include "Home Page", "My Gradebook", "View Tutorial", "Customer Access", "My Print Queue", and "Back".

There are two tabs: "Current Year Classes" (selected) and "Prior Years Classes". A "Reports for All Classes" dropdown menu is visible. Below the tabs are links for "Show All Classes" and "Show Grades Posted Message".

400 Entity (400) Grades 9 to 12

Dept	Subject	Terms	Period	Days Meet	Class	Description	Posting Status
PE	MAT	1 - 4	2	MTWRF	300AL1 / 001	Algebra I	Secondary Gradebook
ART	MAT	1 - 4	3	12	700AR / 002	Art Appreciation	Standards Gradebook
MAT	MAT	1 - 4	5	12	300GE / 002	Geometry	Secondary Gradebook

430 Entity (430) Grades 9 to 12

Dept	Subject	Terms	Period	Days Meet	Class	Description	Posting Status
ART	MAT	1 - 4	1	12	700AR /		Gradebook

A yellow callout box points to the "Secondary Gradebook" link in the first row of the 400 Entity table, containing the text: "Select a class and click the Secondary Gradebook link."

The browser status bar at the bottom shows "Done", "Local intranet | Protected Mode: Off", and "100%".

Slide 3 - Slide 3

Skyward Educator Access Plus - Windows Internet Explorer

Entity (400) Grades 9 to 12
 Teacher: SEAN LEE (Team) Class: 300GE / 002 Prd:5 Geometr

Home Page | My Gradebook | Main Screen

View Tutorial
 Customer Access
 My Print Queue Back

Other Access ▾ Classes ▾ Assignments ▾ Attendance ▾ Categories Grade Marks Posting ▾ Reports ▾ Charts ▾ Display Options ▾ Quick Scoring Export

Take Daily Attendance - By Name
 Take Daily Attendance - By Seating Chart
 Take Student View
 Assignments
 View Attendance

Click Attendance and then select Take Daily Attendance - By Seating Chart.

Students	Attendance	Categories	Grade Marks	Posting	Pop Quiz #	Story Prob	Magic 8 Ba
1 CROSWELLSR, FRED Y	B 85.56%	B	B	46	31	8	14
2 DAUGHTRIDGESR, SETH Z	C+ 78.89%	C+	B-	38	33	9	14
3 FARIESSR, ELVA V	A- 91.11%	A-	B+	44	38	8	13
4 FREENEYSR, LINCOLN R	B 86.67%	B	B+	43	35	10	15
5 GRAHNSR, FARRAH N	C- 73.33%	C-	C	33	33	9	13
6 GREENLANDSCR, PATRICK A	C 75.56%	C	C	36	32	7	14
7 HELLYHAMERSR, EAHMON	B- 82.22%	B-	B	41	33	8	15
8 ISHMANSR, ELISABETH J	C+ 78.89%	C+	C+	40	31	8	13
9 JUNGERSR, BRYON A	A 97.78%	A	A-	48	40	9	12
10 MARICLESR, RAMONA V	A+ 98.89%	A+	A-	50	39	8	11
11 PACIFICOSR, MELODY H	B 86.67%	B	B	49	29	10	10
12 PULICESR, VIRGINA P	A 95.56%	A	A-	50	36	10	12
13 ROTONDOSR, EDMUND J	A- 91.11%	A-	B+	47	35	8	13
14 TOMASEKSR, KELLI X	B- 81.11%	B-	B-	38	35	9	15
15 TREASTERSR, CORY T	B 87.78%	B	B+	42	37	10	15
16 WAGEMANSR, ELLIOT B	A- 92.22%	A-	A-	43	40	9	12

javascript:EditAttendance('Seating Chart'); Local intranet | Protected Mode: Off 100%








Slide 4 - Slide 4

The screenshot shows the Skyward Educator Access Plus interface in a Windows Internet Explorer browser window. The main page displays a seating chart for Tuesday, February 9, 2010. A modal window titled "Alert Color Legend" is open in the center, listing various alert types with corresponding color-coded boxes. Three yellow callout boxes provide instructions: 1. Click the Alert Legend link to reveal the legend screen. 2. Alert flags are displayed here with definitions. 3. Click Back to return to the Seating Chart. The background shows student information cards for Fred Y. Crosswell, Eahmon Hellyhamer, and Edmund J. Rotondos.

1. Click the **Alert Legend** link to reveal the legend screen.

2. Alert flags are displayed here with **definitions**.

3. Click **Back** to return to the Seating Chart.

	Student has been Absent
	Student has been Tardy
	Student has Alert Information
	Student has Primary Disability/Handicap Information
	Student has Critical Alert Information
	Student is Classified as Section 504
	Student has General Notes

Slide 5 - Slide 5

Skyward Educator Access Plus - Windows Internet Explorer

EDUCATOR ACCESS^{plus}

View Tutorial
Customer Access

Take Attendance for **Tuesday, February 9, 2010**

Save
Undo
Back

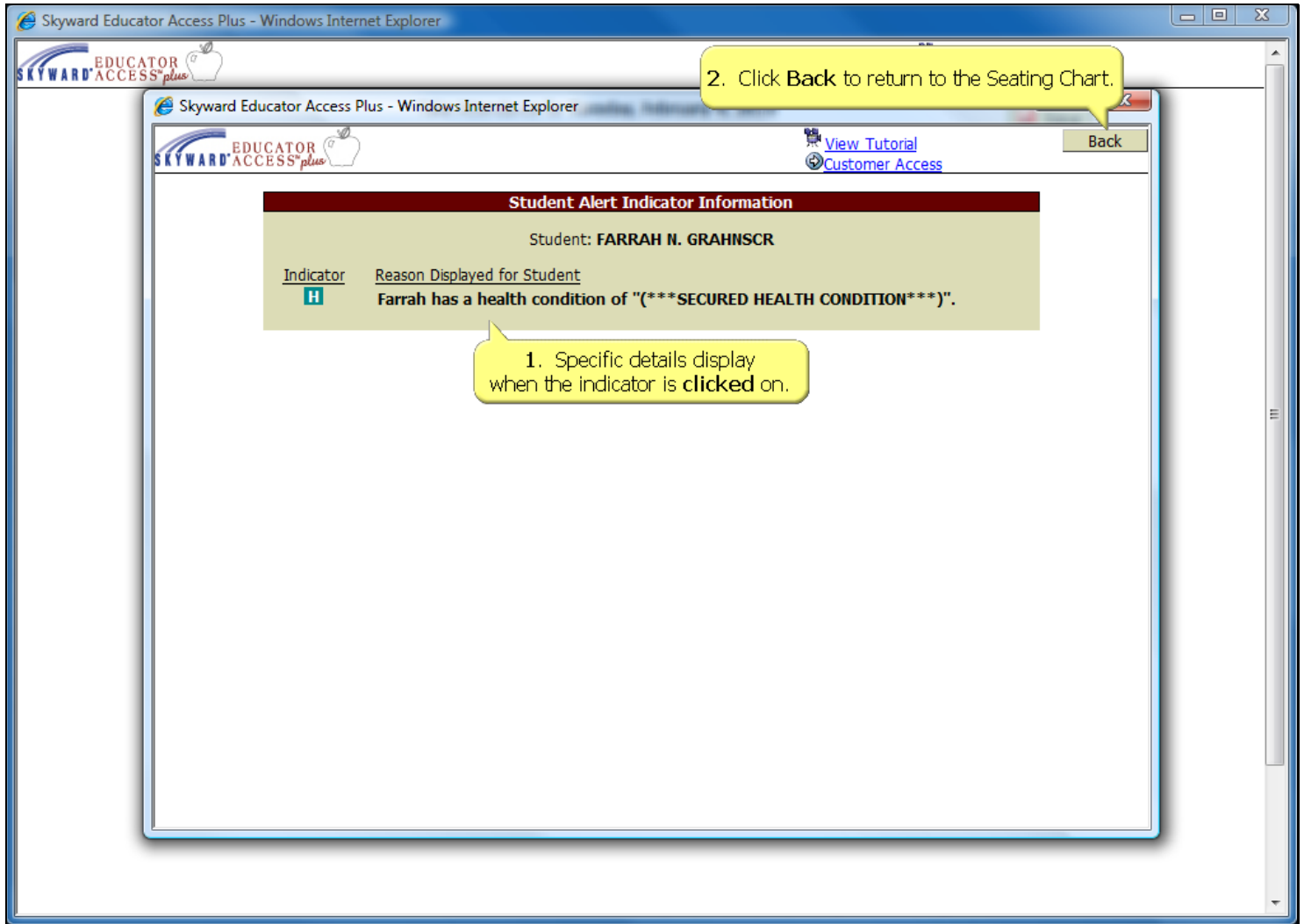
[Alert Legend](#) | [Show Pictures](#) | [Printer Friendly Listing](#)

<p>FRED Y CROSWELLSCR Home Entity: 800 Unexcused: 0 Grade: 11 School: MSA</p> <p>Present</p>	<p>SETH Z DAUGHTRIDGESCR Home Entity: 310 Unexcused: 0</p>	<p>ELVA V FARIESSCR Unexcused: 0</p>	<p>LINCOLN R FREENEYSR Unexcused: 0</p>	<p>FARRAH N GRAHNSCR Unexcused: 0 12 400</p> <p>H</p>	<p>PATRICK A GREENLANDSCR Unexcused: 0 Grade: 10 School: 400</p> <p>Present</p>
<p>EAHMOM HELLYHAMERSC Unexcused: 0 Grade: 10 School: 400</p> <p>Present</p>	<p>ELISABETH J ISHMANSCR Unexcused: 0 Grade: 12 School: 400</p> <p>Present</p>	<p>BRYON A JUNGERSSCR Present</p>	<p>RAMONA V MARICLESCR Home Entity: 340 Present</p>	<p>MELC PACIFI STUDENT HAS A HEALTH CONDITION, SEE HEALTH TAB (click for more information)</p>	<p>Unexcused: 0 Grade: 10 School: MSA</p> <p>Present</p>
<p>EDMUND J ROTONDOSCR Home Entity: 350 Unexcused: 0 Grade: 10 School: MSA</p> <p>Present</p>	<p>KELLI X TOMASEKSCR Home Entity: 340 Unexcused: 0 Grade: 10 School: MSA</p> <p>Present</p>	<p>CORY T TREAESTERSCR Home Entity: 340 Unexcused: 0 Grade: 10 School: MSA</p> <p>Present</p>	<p>ELLIOT B WAGEMANSR Unexcused: 0 Grade: 10 School: 400</p> <p>Present</p>		

1. Hover the mouse pointer over a **Student Indicator** or **Alert icon** to reveal information corresponding to it.

2. As indicated, the icon can also be **clicked** to reveal additional and more specific **details**.

Slide 6 - Slide 6



The screenshot shows a web browser window titled "Skyward Educator Access Plus - Windows Internet Explorer". The page header includes the "SKYWARD EDUCATOR ACCESS plus" logo and navigation links for "View Tutorial" and "Customer Access". A "Back" button is visible in the top right corner. The main content area is titled "Student Alert Indicator Information" and displays the following details:

Student: FARRAH N. GRAHNSCR

Indicator	Reason Displayed for Student
H	Farrah has a health condition of "(***SECURED HEALTH CONDITION***)".

Two yellow callout boxes provide instructions: "1. Specific details display when the indicator is clicked on." points to the 'H' indicator, and "2. Click Back to return to the Seating Chart." points to the 'Back' button.

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Skyward Educator Access Plus - Windows Internet Explorer

EDUCATOR ACCESS plus

Take Attendance for **Tuesday, February 9, 2010**

Save
Undo
Back

[Alert Legend](#) | [Show Pictures](#) | [Printer Friendly Listing](#)

<p>FRED Y CROSWELLS Home Entity: 800 Unexcused: 0 Grade: 11 School: MSA</p> <p>Present</p>	<p>Grade: 09 School: 400</p>	<p>Grade: 11 School: 400</p> <p>Present</p>	<p>Grade: 11 School: 400</p> <p>Present</p>	<p>Grade: 12 School: 400</p> <p>Present</p>	<p>PATRICK A GREENLANDS Unexcused: 0 Grade: 10 School: 400</p> <p>Present</p>
<p>EAHMON HELLYHAMERS Unexcused: 0 Grade: 10 School: 400</p> <p>Present</p>	<p>ELISABETH J ISHMANS Unexcused: 0 Grade: 12 School: 400</p> <p>Present</p>	<p>BRYON A JUNGERS Unexcused: 0 Grade: 10 School: 400</p> <p>Present</p>	<p>RAMONA V MARIGLE Unexcused: 0 Grade: 10 School: MSA</p> <p>Present</p>	<p>MELODY H BACIFOS Unexcused: 0 Grade: 10 School: 400</p> <p>Present</p>	<p>VIRGINA P PULICES Home Entity: 350 Unexcused: 0 Grade: 10 School: MSA</p> <p>Present</p>
<p>EDMUND J ROTONDOS Home Entity: 350 Unexcused: 0 Grade: 10 School: MSA</p> <p>Present</p>	<p>KELLI X TOMASEK Home Entity: 340 Unexcused: 0 Grade: 10 School: MSA</p> <p>Present</p>	<p>CORY T TREASTERS Home Entity: 340 Unexcused: 0 Grade: 10 School: MSA</p> <p>Present</p>	<p>ELLIOT B WAGEMANS Unexcused: 0 Grade: 10 School: 400</p> <p>Present</p>		

1. Student **names** appear in the appropriate seating chart block which can be **arranged** and **customized** by the teacher.

Other information includes
Absence totals, Grade and School.

2. Click the **drop-down** to select an attendance option for students.

3. Users can also view the **seating chart** with student pictures by clicking the **Show Pictures** link listed here.

4. Once attendance has been **recorded** or updated for each student save the changes made on the screen by clicking the **Save** button.

Slide 8 - Slide 8

Skyward Educator Access Plus - Windows Internet Explorer

EDUCATOR ACCESS^{plus}


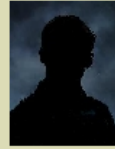

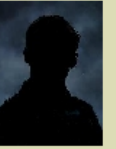




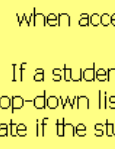
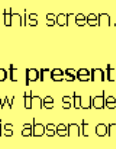
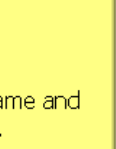
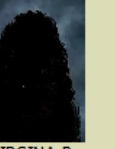



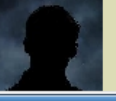


View Tutorial
Customer Access

Take Attendance

2. Click the **Printer Friendly Listing** link to reveal this page in a browser for **printing**.

Save
Undo
Back

[Alert Legend](#) | [Hide Pictures](#) | [Printer Friendly Listing](#)

 FRED Y CROSWELLSCR Home Entity: 800 Unexcused: 0 Grade: 11 School: MSA Present	 SETH Z DAUGHTRIDGESCR Home Entity: 310 Unexcused: 0 Grade: 09 School: 400 Present	 ELVA V FARIESSCR Unexcused: 0 Grade: 11 School: 400 Present	 LINCOLN R FREENEYSR Unexcused: 0 Grade: 11 School: 400 Present	 FARRAH N GRAHNSCR Unexcused: 0 Grade: 12 School: 400 Present	 PATRICK A GREENLANDSCR Unexcused: 0 Grade: 10 School: 400 Present
 EAHMON HELLYHAMERSC Unexcused: 0 Grade: 10 School: 400 Present	 ... School: 400 Present	 ... School: 400 Present	 ... School: MSA Present	 ... School: 400 ABSENT	 VIRGINA P PULICESCR Home Entity: 350 Unexcused: 0 Grade: 10 School: MSA Present
					

1. All students will be defaulted to **Present** when accessing this screen.

If a student is **not present**, select the drop-down list below the student's name and indicate if the student is absent or tardy.

Current, **unsaved** entries will display in the color **red**.
Previously entered and **saved** entries display in **green**.

Slide 9 - Slide 9

The screenshot shows a Windows Internet Explorer browser window displaying a student seating chart. The browser's address bar shows 'Skyward Educator Access Plus - Windows Internet Explorer'. The page content is a grid of student information, including names, grades, and schools. Three yellow callout boxes provide instructions:

- Callout 1:** "1. Once the page is opened in a Web browser, use the browser's printing option to print a hard copy." This callout points to the 'Print...' menu option in the browser's menu bar.
- Callout 2:** "2. This report can be a useful tool for substitutes and other users who may need a hard copy of the class layout and student faces." This callout points to the student information grid.
- Callout 3:** "3. Because the page is an actual Web page, the X can be clicked to close out of it. This concludes the tutorial." This callout points to the 'X' button in the browser's window title bar.

FRED Y CROSWELLS Grade: 11 School: MSA	SETH Z DAUGHTRIDGES Grade: 09 School: 400	ELVA V FARIES Grade: 11 School: 400	LINCOLN R FREENEYS Grade: 11 School: 400	FARRAH N GRAHNS Grade: 12 School: 400	PATRICK A GREENLANDS Grade: 10 School: 400
EAHMON HELLYHAMERS Grade: 10 School: 400	ELISABETH J ISHMANS Grade: 12 School: 400	BRYON A JUNGERSS Grade: 12 School: 400	RAMONA V MARICLES Grade: 10 School: MSA	MELODY H PACIFICOS Grade: 12 School: 400	VIRGINA P PULICES Grade: 10 School: MSA
EDMUND J ROTONDOS Grade: 10 School: MSA	KELLI X TOMASEKS Grade: 10 School: MSA	CORY T TREAESTERS Grade: 10 School: MSA	ELLIOT B WAGEMANS Grade: 10 School: 400		